

**Principal's Advisory Council Meeting**  
**March 18, 2010**

**Call to order:** The meeting was called to order at 5:30pm by Missy Herrero, Chairperson.

**Members Present:** Missy Herrero, Paula Tabar, Sue Wiseman, Lisa Whalen, Jeannette Dessaigne, Noah Cabiac, George Pressey, Fr. Dave Gillis, L.J. Whalen, Margaux Dessaigne.

**Members Absent:** None

**Community Count:** Twenty-one additional parents were in attendance.

**Prayer:** All recited the *Lord's Prayer*.

**Welcome:** Missy Herrero welcomed everyone to the first meeting of the newly formed Principal's Advisory Council. Attendees introduced themselves.

**Brief Introduction of PAC:** Mrs. Herrero gave a brief overview of the mission and format of PAC. A detailed hand-out was provided. The PAC information is available at [www.fatherlopez.org](http://www.fatherlopez.org). Click on Parent Resources.

**Work Session:** Missy opened the floor to suggestions and comments regarding the New Family Orientation/BBQ for new Lopez families and New and Returning Student Orientation, which occur at the start of each school year.

Some suggestions were:

- create Parent Ambassadors to help new families navigate through the school year (see New Family Orientation action plan) and build a more personal connection between new and veteran families, promoting more opportunities for families to connect, possibly outside of school at families' homes
- have a Club/Sports Expo at the New Family BBQ (see New Family Orientation action plan);
- create a video to show students the do's and don'ts of the dress code (see Student Orientation action plan);
- create clearly defined stations & ID for volunteers for the purchase of PE gear, locks, etc. (see Student Orientation action plan);
- move the orientation and BBQ one week earlier (see New Family Orientation action plan).

**Open Session:** Missy explained PAC member responsibilities and asked for volunteers who would like to be elected from the five major geographical areas served by Father Lopez (Deltona Area, including DeBary and Sanford; DeLand; Ormond Beach; Daytona Beach Area, including Holly Hill and South Daytona; Port Orange Area, including Edgewater and New Smyrna Beach). She also noted that to contact the PAC, a link will be available shortly on the Parent Resources page of the website in addition to a mailbox in the main office. Another feature of upcoming Open Sessions will be the Rumor Mill where a specific 'rumor' topic will be discussed by an administrator.

### **Community Open Forum:**

1. Concerns about communication with/from athletics - Better communication between Athletic Department and the front office is needed to better answer phone calls regarding game times, cancellations, etc.; concerns regarding late night games; team rosters for all parents of a team; parents of athletes should receive directions to all games and be provided a list of parent email addresses.
  - a. Mr. Pressey will be meeting with Coach Belger to create an action plan to improve communications.
  - b. This topic will be the focus of our work session at the April 15 meeting.
2. Concern with Volunteer System/Hours - Issues with getting no response in regards to volunteering for a specific event.
  - a. We are action planning to create the position of Volunteer Coordinator.
  - b. We will look for an interested person to take on this role in order to assist volunteers seeking opportunities and to assist employees needing volunteers.

**Next Meeting:**     **April 15 in the Multi-Purpose Center** (not the Media Center)  
Work Session 5:30-6:30  
Open Session 6:30-7:00 (including community comments)  
The agenda will be sent to all stakeholders by e-mail on the Friday before the meeting.

**Future Meetings: May 20, July 22 (tentative), August 26.**

**Adjournment:** The meeting was adjourned at 7:00

Mr. John Ufheil was available after the meeting to discuss tuition assistance and tuition rates for next year.