

**Father Lopez School Chapter of the
National Honor Society
Self Evaluation Form**

Congratulations! By earning a cumulative and first quarter grade point average of 3.5 or better, you are now eligible to seek membership in the Father Lopez Chapter of the National Honor Society. All nominees are involved in a review process which includes this self evaluation, obtaining 6 teacher recommendations (must be a teacher currently teaching you), participating in an interview, and a Faculty Review Committee decision. Please keep in mind that a prospective candidate needs to demonstrate **exemplary performance in all of the following categories: scholarship, leadership, character, and service.**

Directions: You must **complete all** sections, being sure to obtain all required signatures. (Note: Parents may not sign to verify co-curricular activities, leadership, and/or service) **Failure to complete all sections, obtain signatures and hand this in on time will prevent you from continuing with the selection process.**

Do not be modest when filling out this form. Every bit of information can be used by the Faculty Review Committee to assist with the selection process. **Completion of this form does not guarantee selection.** If you have any questions, please check with the advisor and she will assist you.

FAILURE TO RETURN THIS FORM BY THE DEADLINE (Monday, September 26th by 3:30 PM) WILL RESULT IN YOUR NAME BEING ELIMINATED FROM THE LIST OF CANDIDATES FOR THE NHS. IF YOU ARE ABSENT ON THE DAY OF THE DEADLINE, YOU MUST MAKE ARRANGEMENTS TO HAND THIS IN EARLY OR HAVE SOMEONE DELIVER IT TO THE ADVISOR BY 3:15 PM ON THE DUE DATE .

I. Administrative Information

Name: _____ Grade level _____ Cum GPA _____

II. Co-curricular Activities: List all activities in which you have participated during high school only. Include clubs, teams, musical groups, etc. Obtain the signature of the advisor, coach, or director in charge of that activity.

Activity	9	10	11	12	Signature of advisor/coach/director

III. Leadership: List all elected or appointed leadership positions held in high school, community, or work activities including but not limited to elected class office, club officer, committee chairperson, team captain, work manager, or community leader. Also include an offices for which you have run, but not been elected, as this demonstrates a willingness to be a leader. In addition, list committees on which you worked such as prom or pep rally committees. Signature of an adult in charge is needed for verification.

Leadership position/Organization	9	10	11	12	Advisor's Signature

IV. Service: List service activities in which you have participated and not been paid. These should be activities you participated in to serve your community, school, or church.

Activity	9	10	11	12	Total hours/year	Adult supervisor's signature

V. Scholarship: List below any honors or recognitions that you have received which support your bid to be selected for membership in the National Honor Society (ex. Dean's List, Subject area award, Who's Who, etc)

Honor or Recognition	9	10	11	12

VI Essay: Write one essay in which you answer the following questions:

1. Why do you want to be a member of the NHS?
2. How do you demonstrate the 4 qualities of a NHS student (character, scholarship, leadership, and service)?
3. In the above area in which you are the weakest, how do you plan to improve?

(Essay needs to be typed and attached to the back of the self evaluation form)

VII. Have you ever received any referrals or been suspended from school? If yes, please explain the circumstances leading to the referral and/or suspension.

VIII. I have read the NHS Membership Obligations, Disciplinary System, Grade Policy, and Facebook/social networking policy and agree to abide by these standards.

Nominee's Signature: _____

NHS Membership Obligations

Members of the FLCHS National Honor Society are required to do several things to keep their membership:

1. 2 Service Projects per Semester
You must participate in at least 2 of the chapter's service projects per semester. These service projects include nursing home visits, participating in the Cancer Walk in October, attending a district meeting, or ANY OTHER PROJECT THAT THE NHS ADVISOR DESIGNATES AS A SERVICE PROJECT.
2. You must choose and participate in an individual service project each year that reflects your interests and/or talents. This is in addition to the chapter projects to which all members must contribute (per Article XIV, section 4 of national NHS constitution). Tutoring a student for a total of 3 hours per semester in the presence of the advisor, or a member of the faculty or administration of FLCHS is considered fulfillment of this requirement. There is a tutoring verification form available from the advisor to document this activity. This 3 hours of tutoring of the same student is separate from the after school tutoring which all members must do once or twice a semester. You must communicate in writing, a description of your individual service project to the advisor at the beginning of each year.
3. You must participate in all FLCHS NHS Chapter activities.
 - a. These include bringing in items when asked (such as candy, canned goods, refreshments, etc.), raising \$35. minimum in pledges for the Breast Cancer Walk and participating in any fundraiser our chapter is conducting.
 - b. Signing up and showing up for after school tutoring. The number of times one must tutor after school will depend on the number of members in the NHS each semester. Usually a member must tutor after school from 1 to possibly 3 times for about 15 minutes each time per semester.
4. You must pay \$10. dues each year.
5. You must follow the school rules, the NHS Constitution, the NHS discipline code, and all local, state, and federal laws to the letter, in all areas, without complaint.
6. You must maintain a 3.5 cumulative average until you graduate.
7. You must attend the 2 chapter meetings each month. You must be on time. If you cannot make a meeting, you must consult with the advisor **before** the meeting to explain why you cannot attend the meeting. Failure to do so will result in the earning of demerits.

FAILURE TO DO THESE THINGS WILL RESULT IN AN APPROPRIATE CONSEQUENCE WHICH IS SPELLED OUT ON THE DISCIPLINE SHEET THAT EACH OF YOU RECEIVED WHEN YOU APPLIED FOR THE NHS, AND WHICH CURRENT MEMBERS RECEIVE AT THE BEGINNING OF EACH SEMESTER TO RE-SIGN.

Basically you are to be a good influence and a positive role model in all areas of your life. Be someone that you respect and that deserves the respect of others.

I understand the obligations written above and agree to willingly abide by them.

Members Signature: _____ Date: _____

Revised 08/09/10

National Honor Society Disciplinary System

Membership in the Father Lopez Catholic High School National Honor Society is an honor and a privilege, not a right. As representatives of the organization and Father Lopez Catholic High School, members are expected to conduct themselves as role models for their peers. Unfortunately, sometimes members lose sight of this fact. As a result, the following demerit system has been created. Demerits will accumulate during the course of a school year. Demerits may be erased with extra service.

One Demerit Per Infraction

U-out of uniform
I- inappropriate language
T- Missing a tutoring session
D- Inappropriate display of affection
M- Talking out or being disruptive during an NHS meeting
R- Unfavorable teacher report
AD-After school detention
F- Failure to return forms or money due

Two Demerits Per Infraction

B- Inappropriate/disruptive behavior on or off campus
S- Saturday detention
A- Unexcused absence from an on-campus meeting or mandatory NHS activity
O- Failure to fulfill chapter/committee obligation

Letter of Probation or Dismissal-To Be Determined by a Faculty Review Committee

Suspension
Written Referral
Distribution and/or possession and/or use of alcohol/drugs on or off campus
Cheating as defined in the student handbook under Honor Code

Accumulation of 5 Demerits

Letter home to parent or guardian
Student placed on probation
Meeting with advisor and NHS officers

Accumulation of 10 Demerits

Letter home to parent or guardian

Faculty Review Committee meets to determine student's continued association with NHS. Student may write a letter and/or appear before the committee to defend himself/herself.

OFFICERS RECEIVING 3 DEMERITS WILL RECEIVE A WARNING. OFFICERS RECEIVING 5 DEMERITS WILL BE REQUIRED TO RESIGN THEIR POSITION AS AN OFFICER. ONCE AN OFFICER HAS RESIGNED, THEY MAY NOT BE REINSTATED OR EARN THEIR POSITION BACK.

Dismissal

Dismissal is determined by the Faculty Review Committee. If dismissal is recommended, the member may appeal, in writing, to the principal within 48 hours of having received the committee's decision. (Article X, section 6) The student may have his/her parent present at the appeal meeting with the principal, however, the parent may not speak for the student. The student must present his/her own reasons for why he/she thinks the principal should override a decision of the Faculty Review Committee. If dismissed, the former member must return his/her certificate of membership and membership card as these contain the official insignia of the NHS and are required to be returned per Article XV, section 3 of the national NHS constitution.

Article VIII, Section 7 of the national NHS constitution states that once a member has been asked to leave the National Honor Society, he/she may not be reinstated at this school or any other school.

Father Lopez Catholic High School National Honor Society

Grade Policy

In an effort to maintain the high academic standards of the National Honor Society, the following guidelines have been established:

All members must maintain a weighted 3.5 **cumulative** average until graduation. At the end of each quarter, any student whose quarterly cum is below a 3.5 will receive a warning letter advising them that they are in danger of falling below the cumulative average of 3.5. If they need assistance in raising their grades, they should discuss this with the advisor in a timely manner to work on a plan for raising his/her grades before the end of the next marking period. At the end of each semester, any student whose **cumulative** GPA falls below the weighted 3.5 will be asked to appear before the Faculty Council and **shall be dismissed** from the National Honor Society. The **only exception** to this would be in the case of *extremely* extenuating circumstances such as severe illness or tragedy in one's immediate family. The student would be invited to explain these circumstances to the Faculty Council which would weigh the reasons for failure to maintain the 3.5 minimum and could consider a probationary period in which the student would be given a chance to bring up their grades by the end of the next quarter. Failure to raise one's grades to the level required to bring the cumulative average up to 3.5 would result in dismissal. If the member is dismissed, he/she may appeal the decision to the principal in writing within 48 hours of dismissal notification. The principal's decision is final. The national organization of the NHS shall hear no appeals in case of dismissal (Article X, section 6)

Dear Candidate,

We have been advised by a legal expert in the field of education, Dr. Sarah Watson, to ask all new applicants if they would be willing to have the Faculty Council view their Facebook and/or MySpace pages as a component of their selection in the NHS. Logically, if you refuse to allow this, it suggests that there is something on your Facebook or MySpace that is not in keeping with the high standards of the NHS and Father Lopez Catholic High School. This could have bearing on your selection or non-selection. In the real world, college admissions officers and employers look at prospective selectees' MySpace and or Facebook pages. Hopefully, you know that anything you have on one of these pages can exist in cyberspace forever. Even if you remove your page, it is possible that your friends have passed it on to others. Therefore, prudence would dictate that either you do not have one of these pages, or you keep your page devoid of anything that could come back to embarrass you in your present or future life. Most immediately, if you are seeking a membership invitation to the NHS, you would not want to have anything on your pages that suggests poor character or leadership. Our question to you is "May the faculty selection committee (5 teachers) of the NHS view your MySpace or FaceBook page?"

This does not mean that they actually will, but if you answer "yes" you must be willing to furnish access if you are asked. This would also apply once you are admitted to the NHS. If you say "no" to this question, please be advised that it probably will adversely affect your selection.

May the Faculty Selection Committee of the National Honor Society view your MySpace and/or FaceBook pages?

_____ Yes

_____ No

Do you have a MySpace page? ___ Yes ___ No

Do you have a Facebook page? ___ Yes ___ No

Applicant's Name (please print) _____

Applicant's Signature _____

Students
need 6
copies
of this
page

Father Lopez High School
National Honor Society
Teacher Review for Potential Member

Student _____

Teacher filling out form: _____

To assist the NHS Faculty Selection Committee in assessing three areas of consideration (Character, Leadership, and Service) please use the following rating scale in completing the descriptors for this student. TEACHERS RETURN THIS TO MRS. PATTERSON'S MAILBOX BY _____

- | | |
|---|------------------------------------|
| 5- exhibits this trait to an exceptional degree | 2-exhibits this trait occasionally |
| 4-exhibits this trait consistently | 1-exhibits this trait rarely |
| 3-exhibits this trait frequently | 0-Not observed |

I. Character-rate each trait 0-5

- | | |
|--------------------------------------|--|
| _____ Self discipline | _____ Respectful and considerate of others |
| _____ Honesty | _____ Cooperative |
| _____ Dependability | _____ Tolerant of others |
| _____ Courtesy | _____ Accepts criticism graciously |
| _____ Industrious (uses time wisely) | _____ Obeys the dress code |
| _____ Follows the rules | _____ Punctual (turns in assignments on time,
arrives to class on time, etc.) |
| _____ Takes pride in Lopez | |

II. Leadership-many times students will display leadership qualities which go unnoticed in organizations but are demonstrated in the classroom (eg. Willingness to lead a discussion group, pulls group together, takes initiative, sets a good example) Evaluate leadership as demonstrated in the classroom _____ 0-5

III. Service-Evaluate service as displayed in the classroom and observed around school (eg. assisting others, special projects, etc.) _____ 0-5

Teacher Signature: _____

Comments:

Dear Teacher,
The Faculty Selection Committee thanks you for your thoughtful consideration and time in completing this evaluation for this student.

06/11/2010